

**TANZANIA ARTISANAL AND SMALL-SCALE CRITICAL MINERALS ASSOCIATION
(TASCMA)**

BY – LAWS

Made under Article 51 of TASCMA Constitution

TASCMA PROFILE

Field	Detail
Full Name	Tanzania Artisanal and Small-Scale Critical Minerals Association
Abbreviation	TASCMA
Legal Character	Society under the Societies Act [CAP 337 R.E. 2002]
Registration Authority	The Registrar of Societies, Ministry of Home Affairs, P.O. Box 2916, Dodoma - Tanzania
Governing Law	Societies Act No. [CAP 337 R.E. 2002] and The Mining Act [CAP 123 R.E. 2023] among others
Minerals Covered	Copper Cobalt Nickel Lithium Graphite Coltan/Tantalum Rare Earths Vanadium Manganese Titanium
Headquarters	Dar es Salaam, United Republic of Tanzania
Version History	See Schedule A

"Empowering Artisanal Miners. Powering Tanzania's Future."

Rule 1 — Name and Commencement of By - Laws

- 1.1 This by- Laws shall be referred as TASCMA by – Laws of 2026
- 1.2 The by – Laws shall come into force the day of adoption of TASCAM constitution

Rule 2 — Interim Steering Committee (ISC)

The Interim Steering Committee (ISC) may incur operational expenditure up to TZS 50,000,000 (Tanzania Shillings Fifty Million Only) in aggregate, with no single commitment exceeding TZS 10,000,000 (Tanzania Shillings Ten Million Only). The ISC shall not distribute Association assets or make governance decisions binding on the Association beyond its mandate. All ISC expenditure shall be disclosed and ratified at the first General Assembly.

Rule 3 — Critical Mineral Scope

Critical Minerals' means minerals designated by the Government of Tanzania as strategically important for economic development, national security, and/or the global energy transition, including but not limited to:

Mineral	Symbol	Key Uses	Principal Tanzanian Regions
Copper	Cu	EV wiring, power infrastructure, electronics	Mbeya (Chunya), Kigoma, Ruvuma, Katavi
Cobalt	Co	EV batteries, superalloys	Mbeya, Kigoma
Nickel	Ni	EV batteries (NMC, NCA), stainless steel	Mbeya, Kagera
Lithium	Li	EV and energy storage batteries	Dodoma (Bahi Swamp*), Manyara, Singida
Graphite	C (graphitic)	EV battery anodes, refractories, lubricants	Lindi, Mtwara, Ruvuma (Masasi-Songea belt)
Coltan / Tantalum	Ta, Nb	Electronics capacitors, aerospace, EV components	Kigoma, Kagera
Rare Earth Elements	REE	Magnets for EV motors, wind turbines, electronics	Arusha, Mtwara (Ngualla area)
Vanadium	V	Grid-scale energy storage (vanadium flow batteries), steel	Mtwara, Ruvuma
Manganese	Mn	EV batteries, steel production	Dodoma, Singida, Morogoro

Mineral	Symbol	Key Uses	Principal Tanzanian Regions
Titanium / Ilmenite	Ti, FeTiO ₃	Aerospace, pigments, lightweight alloys	Coast Region, Mtwara, Lindi
Other Government-Designated	As gazetted	As determined by the Ministry of Minerals	Nationwide

Rule 4 — Bridging Clause

Pending publication of a formal national Critical Minerals list in the Official Gazette, the minerals in Rule 3 above shall constitute the Association's operative mineral scope. The Association shall actively advocate for formal gazettment and shall align its scope with any such list within ninety (90) days of any gazette. The Executive Council shall review the mineral scope annually.

Rule 5 — Mineral-Specific Operating Standards and Cautions

The Technical Committee shall develop Mineral-Specific Operating Guidelines in collaboration with the Geological Survey of Tanzania (GSMT) and National Environment Management Council (NEMC). The following cautions apply immediately upon membership:

Mineral	Health and Safety Caution
Copper / Cobalt	Cobalt dust is highly toxic — N95 Personal Protective Equipment (PPE) mandatory for all cobalt ore handling; annual medical screening facilitated by the Association. Acid drainage prevention: waste rock with sulfide minerals stored in sealed, lined dumps with leachate collection.
Nickel	Nickel sulfide deposits produce Acid Mine Drainage (AMD). Waste rock must be tested for acid-generating potential before stockpiling. AMD-generating waste requires sealed, lined facilities with alkaline treatment. Nickel dust suppression mandatory.
Graphite	Graphite dust is a respiratory hazard. Dry processing must use dust suppression. No mercury or acid leaching for graphite processing.
Rare Earths	Some REE deposits contain Naturally Occurring Radioactive Materials (NORM). Sites must be assessed by NEMC and Tanzania Atomic Energy Commission (TAEC) before extraction. TAEC authorization required for NORM processing.

Mineral	Health and Safety Caution
Lithium	Brine extraction must not impact wetland ecosystems. Bahi Swamp is Ramsar Convention on Wetlands of International Importance (RAMSAR)-protected. Operations within 2 km of any protected water system require special NEMC authorization.
Coltan / Tantalum	Subject to ICGLR Regional Certification Mechanism. ALL coltan sales must be through documented channels with full buyer identification. Zero tolerance on conflict-linked trading.
Vanadium	Vanadium pentoxide is a Group 1 occupational carcinogen. Closed systems, fume extraction, and full respiratory PPE mandatory. Waste disposal through NEMC-licensed facilities only.
Manganese	Manganese dust causes manganism — severe, irreversible neurological disease. N95 or higher mandatory at all times. No open-air dry crushing without full enclosure. Six-monthly neurological health screening for exposed workers mandatory.

Rule 6 — Production Thresholds by Mineral

Mineral	Junior Member Threshold	Full Member Range	Measurement Basis
Copper	< 50 t ore/yr	50 – 500 t ore/yr	Run-of-mine ore
Cobalt	< 20 t ore/yr	20 – 100 t ore/yr	Run-of-mine ore
Nickel	< 50 t ore/yr	50 – 300 t ore/yr	Run-of-mine ore
Lithium (hard rock)	< 30 t ore/yr	30 – 200 t ore/yr	Spodumene ore
Graphite	< 100 t ore/yr	100 – 1,000 t ore/yr	Flake graphite ore
Coltan / Tantalum	< 500 kg conc./yr	500 kg – 5 t conc./yr	Processed concentrate
Rare Earth Elements	< 10 t ore/yr	10 – 100 t ore/yr	REE-bearing ore
Vanadium	< 20 t ore/yr	20 – 200 t ore/yr	Vanadiferous ore
Manganese	< 200 t ore/yr	200 – 2,000 t ore/yr	Manganese ore
Titanium / Ilmenite	< 500 t sand/yr	500 – 5,000 t sand/yr	Heavy mineral sand

Rule 7 — Membership Fees Structure

Fee Type	Full Member (TZS)	Provisional/Junior (TZS)	Associate (TZS)	Institutional (TZS)
Application Fee (one-time, non-refundable)	50,000	20,000	100,000	150,000
Annual Subscription	500,000	150,000	1,000,000	2,000,000 (NGO: 500,000)
Development Levy	1% of gross mineral sales	1% of gross mineral sales	Not applicable	Not applicable
Honorary Member	NIL	NIL	—	—

Mid-year proration: Members joining October–December pay 75%; January–March pay 50%; April–June pay 25%. Full fee is due on 1st July of the next financial year.

Rule 8 — Hardship Waiver and Reduced Subscription

8.1 Reduced Tier Full Members whose annual gross mineral sales in the preceding year were below TZS 5,000,000 (Tanzania Shillings Five Million Only) shall be eligible for a reduced annual subscription of TZS 200,000 (Tanzania Shillings Two Hundred Thousand Only) upon presenting their Sales Declaration Form to the Finance Manager.

8.2 Full Waiver The Executive Council may grant a full waiver of the annual subscription in cases of:

- Prolonged mine closure due to a natural disaster,
- Serious illness of the member
- Government-imposed mining suspension or other exceptional circumstances.

Only one full waiver may be granted to any member in any five (5) years.

8.3 The 1% development levy remains payable on any sales made during a waiver period. Waiver applications must be submitted to the Finance Committee by 31st August of the relevant financial year.

Rule 9 — Periodic Fee and Threshold Review

9.1 The Executive Council shall review all monetary thresholds, fees, and financial limits in this Constitution every two (2) years, measured against the National Consumer Price Index (CPI) published by the National Bureau of Statistics of Tanzania.

9.2 The Executive Council may adjust any monetary threshold or fee by resolution to reflect CPI movement, subject to a maximum increase of fifteen percent (15%) per review cycle. Any increase above 15% requires General Assembly ratification by simple majority.

9.3 All adjustments shall be communicated to members in writing at least sixty (60) days before taking effect. The first review shall occur two (2) years after the Commencement Date.

Rule 10 — Oath of the Office

PRESIDENTIAL OATH OF OFFICE

"I, [name], having been duly elected as President of the Tanzania Artisanal and Small-Scale Critical Minerals Association, do solemnly affirm that I will faithfully execute the office of President; uphold and defend this Constitution and By-Laws; serve all members without favour, fear, or bias; advance the welfare and dignity of artisanal and small-scale critical mineral miners of Tanzania; and at all times act with honesty, transparency, and in the best interests of the Association and the people of Tanzania."

Rule 11 — Association Procurement and Contracting Framework

The Association is expressly authorized to contract for: technology licensing (Global Positioning System (GPS) tracking, assay software, traceability platforms, renewable energy systems); training and capacity building; construction works (zonal offices, aggregation centres, laboratories); equipment supply and maintenance; professional services (legal, audit, geological surveys, environmental assessments); and marketing and offtake agreements. All contracts are subject to the following thresholds:

Contract Value (TZS)	Procurement Method	Approving Authority
Up to 500,000	Direct award; written quote required	Executive Secretary
500,001 — 5,000,000	Minimum 3 written quotations	Executive Secretary + Finance Committee concurrence
5,000,001 — 20,000,000	Minimum 3 competitive bids; evaluation by relevant Committee	Central Committee
20,000,001 — 50,000,000	Open tender: minimum 21 days advertising; 3-person Evaluation Committee	Full Executive Council approval

Contract Value (TZS)	Procurement Method	Approving Authority
Above 50,000,000	Open national/international tender; minimum 30 days; independent Tender Board	Executive Council approval + General Assembly notification

Rule 12 — Connected Person Contracts:

Contracts with entities connected to Executive Council members or senior staff require, regardless of value, a full competitive process, prior written declaration, full recusal, a comparative value-for-money assessment by the Head of Finance, Executive Council approval, and Contracts Register entry noting the connected person.

12.1 Technology Partnerships: Technology licensing agreements shall include: Swahili-language interface for member-facing technology; right to sublicense to members at subsidized rates; Association ownership or co-ownership of data generated from members' operations; and exit provisions allowing migration to alternative technology without data loss.

12.2 Contracts Register: The Appointed Law Firm shall maintain a Contracts Register for all Association contracts above TZS 1,000,000 (Tanzania Shillings One Million Only) available for Full Member inspection on written request and summarized in the Annual Report.

12.3 Anti-Corruption: Any person who solicits or accepts a bribe, commission, or gift in connection with Association procurement commits a Tier 4 disciplinary offence and shall be reported to the Prevention and Combating of Corruption Bureau (PCCB).

Rule 13 — Critical Miners' Revolving Fund

13.1 There is hereby established the Critical Miners' Revolving Fund to provide affordable credit to Full and Junior Members as provided in the by laws. Loan products offered shall include equipment loans (up to TZS 50,000,000 for 3 years, at the interest rate of 7% per annum), working capital loans (up to TZS 20,000,000 for 1 year at the interest rate of 7-9% per annum), emergency loans (up to TZS 5,000,000 for 6 months at the interest rate of 5% per annum), and formalization loans (up to TZS 2,000,000 for 18 months at the interest rate of 3% per annum) for Provisional Members.

13.2 Target capital: TZS 1,000,000,000 (One Billion Tanzanian Shillings), through four phases:

Phase	Target Capital	Primary Sources	Milestone
Seed	TZS 50,000,000	Government seeding grant (Ministry of Minerals/SELF Fund); 20% of Year 1 subscriptions; first development partner pledge (GIZ Tanzania mining programme)	Fund governance in place; Fund Manager appointed; TZS 50,000,000 minimum deposited before any lending

Phase	Target Capital	Primary Sources	Milestone
Launch	TZS 200,000,000	Accumulated levies (30% of levy collections); United Nations Development Program (UNDP)/Global Environmental Facility (GEF), Small Grants, and SELF Microfinance Fund partnership	First pilot loans to 10 Full Members
Growth	TZS 500,000,000	Revolving repayments; TIB Development Bank wholesale credit line; International Finance Corporation (IFC) Small and Medium Enterprises (SME) programme	Fund is operational in all 6 zones
Scale	TZS 1,000,000,000	African Development Bank (AfDB), World Bank, European Union (EU), Critical Raw Materials Act-aligned funds; government critical minerals grants	Full capitalization; self-sustaining Fund

24.3 No loans shall be disbursed until:

- (a) minimum TZS 50,000,000 deposited in a dedicated Revolving Fund Account;
- (b) Fund Manager appointed through competitive selection
- (c) Fund Management Committee fully constituted under Section 24A.

24.4 The Fund shall maintain a minimum 20% liquid reserve at all times and shall be independently audited annually.

Rule 14 — Fund Management Committee — Composition and Mandate

14.1 There is hereby established the Fund Management Committee (FMC) as the governing body of the Critical Miners' Revolving Fund, operating under oversight of the Finance Committee and the Executive Council.

14.2 The FMC shall comprise seven (7) members:

Seat	Who Holds It	How Selected
Chairperson (elected)	Finance Committee Representative (Full Member)	Elected by Finance Committee — ensures elected governance, not staff control of lending decisions
Secretary (non-voting)	Head of Finance & Administration (ex officio)	Position — provides financial expertise without chairing the lending body

Seat	Who Holds It	How Selected
Fund Manager	Professionally appointed Fund Manager	Competitive appointment by Executive Council
Finance Committee Representative (2nd)	One additional member of the Finance Committee	Elected by Finance Committee
Full Member Representatives (2 seats)	Two Full Members in good standing, not officers of the Association	Elected by General Assembly
Independent Financial Expert	Chartered Accountant or Banker with microfinance/cooperative experience (not an Association member)	Appointed by Executive Council

14.3 QUORUM: Five (5) of seven (7) members, including the Fund Manager and at least one Full Member Representative.

14.4 MEETINGS: The FMC shall meet at least bi-monthly (a minimum of six meetings per year). The Chairperson may call emergency meetings with 72 hours' notice.

14.5 MANDATE: The FMC shall have the authority to approve/reject all loan applications above TZS 2,000,000 (Tanzania Shillings Two Million Only), review the Fund's financial position monthly, set and review interest rates within Executive Council -approved bands, manage default recovery, report quarterly to Finance Committee and recommend Fund policy amendments to the Executive Council.

14.6 The FMC may not approve loans to its own members or their immediate family members. Any FMC member with a personal interest in a loan application must declare and recuse.

Rule 15 — Revolving Fund Lending Policy

15.1 ELIGIBILITY: To qualify for any Fund loan, an applicant must: be a Full or Junior Member in good standing for at least six (6) consecutive months; have no outstanding disciplinary sanctions; have no current loan default; have paid all subscriptions and levies for the preceding 12 months; and submit a completed loan application with a business plan.

Product	Applicants	Max (TZS)	Term	Rate p.a.	Collateral
Formalization Loan	Provisional Members only	2,000,000	18 months	3%	Association guarantee; no physical collateral required

Product	Applicants	Max (TZS)	Term	Rate p.a.	Collateral
Emergency Loan	Full and Junior Members	5,000,000	6 months	5%	Group guarantee from 2 Full Members OR first claim on next mineral sale proceeds
Working Capital Loan	Full Members (min. 12 months standing)	20,000,000	12 months	7-9%	Mining equipment, stockpile, or third-party guarantee
Equipment Loan	Full Members (min. 12 months standing)	50,000,000	36 months	5-7%	First charge over equipment financed; fire/theft insurance required

15.2 Loan Approval Authority

Loan Value (TZS)	Approving Authority
Up to 2,000,000	Fund Manager
2,000,001 — 10,000,000	FMC (majority vote)
10,000,001 — 30,000,000	FMC unanimous + Finance Committee concurrence
30,000,001 — 50,000,000	FMC unanimous + Finance Committee + Executive Council approval

15.3 Loan Appraisal

Every loan application shall undergo various processes, including identifying and verifying membership status; site visit by Field Officer for loans above TZS 5,000,000 (within 14 days); review of production data, levy payment history, and existing obligations; repayment capacity assessment; and environmental compliance tier check (Tier A minimum required for loans above TZS 2,000,000).

15.4 Group Lending

The FMC may offer group loans to 3-10 members with joint and several liability at a 0.5% interest rate discount.

15.5 Concentration Limits

No single borrower may hold more than 15% of the total outstanding portfolio. No more than 30% of the portfolio may be concentrated in any single mineral type.

Rule 16 — Default Recovery Procedure

Stage	Days Overdue	Action	Responsible Party
Early Arrears	1-30 days	Courtesy reminder (SMS and written notice)	Fund Manager
Watch List	31-60 days	Personal contact by Zonal Coordinator; review of circumstances; restructuring option offered	Zonal Coordinator + Fund Manager
Formal Default	61-90 days	Written default notice; access to new loans suspended; levy deductions may be applied to arrears with member consent	FMC Chairperson
Escalated Default	91-180 days	Collateral enforcement commenced; membership benefits suspended; referral to Legal Advisor	FMC + Legal Advisor
Legal Recovery	180+ days	Civil suit or arbitration; mineral sale proceeds attachment order sought; TCDC notification for persistent default	Executive Council authorization

16.1 RESTRUCTURING: A borrower in default may apply to the FMC for loan restructuring once per loan only. Interest continues to accrue. Restructuring must be agreed in writing.

16.2 WRITE-OFF: Only the Executive Council may approve write-offs on FMC and Finance Committee recommendation. Written-off amounts shall be disclosed in the Annual Report. Write-off does not extinguish the legal debt.

16.3 No harassment: all collection activities shall be conducted lawfully and respectfully. Any Association officer using improper collection methods commits a Tier 3 disciplinary offence.

Rule 17 — Revolving Fund Surplus and Reinvestment Policy

17.1 Once the Fund reaches the Scale phase, any annual surplus (interest income less operating costs, provisions, and reserves) shall be applied in the following order of priority:

1. First: Replenishment of the Loan Loss Reserve to maintain a minimum of 5% of the total outstanding loan portfolio;
2. Second: Fund expansion — up to 50% of remaining surplus may be added to Fund capital to grow lending capacity;

3. Third: Member benefit — the balance may be applied to subsidize Responsible Sourcing Mark audit costs, reduce interest rates on Formalization Loans, or fund financial literacy training, as determined by the Executive Council;
4. Fourth: Transfer to the Association's General Reserve.

17.2 The Fund shall NOT distribute cash dividends or direct surplus distributions to individual members. Member benefit is delivered through subsidized loan rates and Fund-funded member services.

Rule 18 — Development Levy Collection

18.1 The 1% development levy shall be collected through a mandatory hierarchy:

- (1) Deduction at source by buyers with Association agreements (Marketing Committee to execute at least five buyer agreements within 12 months of Commencement)
- (2) Automatic deduction at Association aggregation centres
- (3) Member self-declaration where both items (1) and (2) do not apply.

Late levy remittance attracts 5% penalty per month (maximum 50% of the principal).

18.2 The Finance Committee shall cross-verify member levy declarations against Tanzania Minerals Audit Agency (TMAA) production and royalty data quarterly. Formal data-sharing cooperation with TMAA shall be pursued within the first year of operations.

Rule 19 — Disciplinary Framework — Sanctions

Tier	Nature of Breach	Fine Range (TZS)	Other Sanction
Minor	First-time, unintentional, no material harm	50,000 to 100,000	Verbal/written warning
Moderate	Deliberate or repeated minor breach; moderate harm	200,000 to 1,000,000	Suspension of Association benefits for up to 6 months
Serious	Significant harm; fraud; deliberate violation	1,000,000 to 3,000,000	Membership suspension up to 12 months; mandatory police referral
Very Serious	Gravest violations (child labour; illegal mining; conflict minerals trading; mercury use; fraud; criminal conviction)	3,000,000 to 5,000,000	Permanent expulsion; civil recovery; mandatory law enforcement referral; TCDC notification

All fines are payable to the Association's Compliance Fund. The Association retains the right to pursue civil recovery of any financial losses independent of internal sanctions.

Rule 20 — Disciplinary Procedure

No member shall be sanctioned without following this procedure:

Step	Action	Responsible Party	Timeline
1	COMPLAINT: Written complaint filed with Membership Committee using Form TASCMA/DC/001	Complainant	Any time
2	ACKNOWLEDGEMENT: Receipt acknowledged to both parties	Membership Committee	Within three (3) working days
3	INVESTIGATION: Evidence gathered; parties interviewed; accused member informed of specific allegations	Membership Committee	Within fourteen (14) days
4	NOTICE: Written notice of allegations, evidence, and proposed sanction tier served on accused member	Membership Committee Chairperson	Within 7 days of investigation conclusion
5	MEMBER RESPONSE: Member submits written response or requests oral hearing before Disciplinary Sub-Committee	Accused Member	Within 7 days of receiving notice
6	HEARING (if requested): Disciplinary Sub-Committee (3 members not involved in investigation) hears the matter; both parties may bring a fellow member for support	Disciplinary Sub-Committee	Within 14 days of member response
7	DECISION: Written finding and recommended sanction submitted to Executive Council	Disciplinary Sub-Committee	Within 7 days of hearing
8	EXECUTIVE COUNCIL DECISION: Executive Council issues final written sanction decision to member	Executive Council	Within 14 days of recommendation
9	RIGHT OF APPEAL: Member may appeal to General Assembly within 30 days. General Assembly decision is final	Member (if aggrieved)	Within 30 days of Executive Council decision

Rule 21 — Tiered Environmental Compliance — Production Thresholds by Mineral

Environmental Tiers are explicitly mapped to production thresholds per mineral, providing objective and enforceable criteria for compliance tier assignment.

Mineral	Tier A — Basic	Tier B — Intermediate	Tier C — Full Compliance
Copper / Cobalt	< 50 t ore/yr	50 – 250 t ore/yr	251 – 500 t ore/yr
Nickel	< 50 t ore/yr	50 – 150 t ore/yr	151 – 300 t ore/yr
Graphite	< 100 t ore/yr	100 – 500 t ore/yr	501 – 1,000 t ore/yr
Lithium (hard rock)	< 30 t ore/yr	30 – 100 t ore/yr	101 – 200 t ore/yr
Coltan / Tantalum	< 500 kg conc./yr	500 kg – 2.5 t conc./yr	2.5 – 5 t conc./yr
Rare Earth Elements	< 10 t ore/yr	10 – 50 t ore/yr	51 – 100 t ore/yr
Vanadium	< 20 t ore/yr	20 – 100 t ore/yr	101 – 200 t ore/yr
Manganese	< 200 t ore/yr	200 – 1,000 t ore/yr	1,001 – 2,000 t ore/yr
Titanium / Ilmenite	< 500 t sand/yr	500 – 2,500 t sand/yr	2,501 – 5,000 t sand/yr

Rule 22 — Minimum Environmental Requirements

Tier	Member Category	Minimum Environmental Requirements
TIER A — Basic	Junior, Provisional Members	Designated waste dump; no river discharge; basic settlement pit; no mercury/cyanide; annual EMP-Light self-assessment (Form TASCMA/ENV/006)
TIER B — Intermediate	Full Members (lower production threshold)	All Tier A requirements plus: simplified EMP (Association template); quarterly water quality visual check; dust suppression; documented waste management plan; annual environmental report to Zonal Office
TIER C — Full	Full Members (upper production threshold)	Full compliance: NEMC-approved EMP; formal EIA where triggered; quarterly monitoring; tailings facility design approval; annual environmental report to the Association Environment & Safety Committee

Rule 23 — Hierarchy of Dispute Resolution

Disputes shall be resolved through the following five-level mechanism in sequence. Members must exhaust all internal remedies including Alternative Dispute Resolution (ADR) before resorting to external forums such as the Courts of Law.

Level	Mechanism	Expected Timeframe	Decision
1	Negotiation	Twenty-one (21) days	Written decision if the matter is resolved amicably
2	Meditation	Sixty (60) days from the first session held	Binding if agreement signed
3	Arbitration – through having an appointed Arbitrator to solve the matter	Ninety (90) days from the first session	The binding award filed with the Secretariat
4	External forum that is Registrar of societies office	N/A	If agreement reached parties to implement the agreement, if no agreement reached the part infringed to seek Court of Laws remedies
5	External forums that is the Court of Laws	N/A	Decisions can be challenged by a superior Court

Rule 24 — Supply Chain Due Diligence

24.1 The Association aligns its supply chain framework with:

- a) The OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas (3rd edition);
- b) The ICGLR Regional Certification Mechanism (RCM) — applicable to coltan/tantalum, cassiterite, wolframite, and gold from the Great Lakes region;
- c) Tanzania's Anti-Money Laundering Act [CAP 423 R.E. 2022] and the Proceeds of Crime Act [CAP 256 R.E. 2022]
- d) The Mining Act [CAP 123 R.E. 2023] .

24.2 ICGLR Compliance: For coltan/tantalum, cassiterite, wolframite, and gold mined in Tanzania, the Association shall: assist members in obtaining ICGLR-compliant chain-of-custody documentation; maintain a register of ICGLR-compliant members; engage the ICGLR National Focal Point (Ministry of Minerals) to facilitate regional certification; and ensure that all coltan and tantalum exports carry ICGLR-compliant documentation.

Rule 25 — Chain of Custody Documentation

All Full Members shall maintain and provide upon request:

- a) Valid mining license (PML or ML) for the area of extraction;
- b) Production register: date, volume, lot number, and GPS location for each batch;
- c) Sale record: buyer identification, date, weight, mineral grade, price, transport details;
- d) TRA royalty payment receipt for each production lot;
- e) ICGLR chain-of-custody certificate (for coltan, tantalum, cassiterite, wolframite);
- f) Annual TASCMA Compliance Certificate.

Rule 26 — TASCMA Compliance Certificate

The Association shall issue an annual TASCMA Compliance Certificate to all members in good standing confirming: valid membership; subscriptions and levies paid up to date; no outstanding disciplinary sanctions; environmental compliance tier achieved; chain-of-custody documentation maintained; and ICGLR certification status where applicable.

Rule 27 — Energy Transition Market Positioning

The Association shall position its members as certified responsible suppliers of critical minerals for the global energy transition by: pursuing collective ESG certification recognized by international battery manufacturers, EV companies, and renewable energy developers; establishing partnerships with standard-setting bodies (e.g., Responsible Minerals Initiative, CRAFT Code, Global Battery Alliance); developing, registering, and administering the TASCMA Responsible Sourcing Mark; negotiating premium prices for Association-certified responsibly-sourced critical minerals; and representing members at international mining, battery, and clean energy forums.

Rule 28 — TASCMA Responsible Sourcing Mark — Administration Framework

28.1 REGISTRATION: The Association shall register the TASCMA Responsible Sourcing Mark as a collective trademark with Business Registrations and License Authority (BRELA) within twelve (12) months of Commencement.

28.2 LICENSING: The Mark shall be licensed to individual Full Members through an annual Responsible Sourcing Licence Agreement. No member may use the Mark without a current, valid Licence Agreement.

28.3 ELIGIBILITY: To qualify for a Responsible Sourcing Licence, a member must: be a Full Member in good standing; hold a current TASCMA Compliance Certificate; have achieved at least Tier B environmental

compliance; have no pending Tier 3 or 4 disciplinary proceedings; and have undergone a third-party audit confirming responsible sourcing practices.

28.4 THIRD-PARTY AUDIT: Audits shall be conducted by NEMC-accredited or internationally recognized auditors at least every two (2) years per member. Audit costs shall be subsidized by the Association for Full Members.

28.5 SUSPENSION AND WITHDRAWAL: The Licence shall be automatically suspended upon any Tier 3 or 4 disciplinary finding, failure to submit the annual environmental report, or failure to renew the TASCMA Compliance Certificate. The Licence shall be permanently withdrawn upon expulsion.

Rule 29 — Anti-Money Laundering Obligations

All copper, cobalt, coltan, and other high-value critical mineral transactions above TZS 10,000,000 (Tanzania Shillings Ten Million Only) shall be conducted through the formal banking system. Members shall verify the buyers' mineral dealer licenses before transacting. Suspected illegal or conflict-linked transactions shall be reported to the Legal Advisors, who shall escalate to Tanzania's Financial Intelligence Unit (FIU) as required by law. The AML threshold of TZS TZS 10,000,000 (Tanzania Shillings Ten Million Only) is aligned with FIU reporting thresholds and shall be reviewed under the mechanism in Section 14B.

Rule 30: Adoption of Constitution and Recognition of Founding Members

The Constitution and By – Laws made under was ADOPTED by the founding members of the TASCMA at a meeting held on:..... whose names and signatures have been listed and signed hereunder.

Field	Detail
Date of Adoption	_____
Venue	_____
Number of Founding Members Present	_____ (minimum required: 50 from at least 5 regions)

Role	Name	Signature	Date
President — Interim Steering Committee Chairperson			
Secretary — Interim Steering Committee			

Role	Name	Signature	Date
Witnessed by (Government Representative)			
Witnessed by (Legal Advisor — Advocate of the High Court)			

30.1 Founding members — signature sheets (Minimum 50 Members from at least 5 Regions Required)

(Complete all five (5) signature sheets. Every founding member must provide their full name, license number, region, principal mineral mined, and signature).

Signature Sheet 1 of 5

No.	Full Name	License No.	Region	Mineral	Signature
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Signature Sheet 2 of 5

No.	Full Name	License No.	Region	Mineral	Signature
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Signature Sheet 3 of 5

No.	Full Name	License No.	Region	Mineral	Signature
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

Signature Sheet 4 of 5

No.	Full Name	License No.	Region	Mineral	Signature
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					

Signature Sheet 5 of 5

No.	Full Name	License No.	Region	Mineral	Signature
41					
42					
43					
44					
45					
46					
47					
48					
49					
50					

If more than fifty (50) founding members are present, additional signature sheets in the same format may be appended.

Rule 31 — Governance and Staffing Structure

TIER 1 — ELECTED GOVERNANCE

GENERAL ASSEMBLY — Supreme Body — All Full Members



PRESIDENT / CHAIRMAN | VICE PRESIDENT

Directly elected by all Full Members | 7-year term | Maximum 2 terms (14 years)



EXECUTIVE COUNCIL — 17 members

12 Zonal (2 per zone) + 2 Women + 1 Youth + 1 Technical Expert + 1 Legal Advisor | 3-year terms



CENTRAL COMMITTEE — 7 members | PRESIDENTIAL ACCOUNTABILITY COMMITTEE — 5 members



7 STANDING COMMITTEES | FUND MANAGEMENT COMMITTEE | 6 ZONAL COMMITTEES

TIER 2 — PROFESSIONAL STAFF (SECRETARIAT & ZONAL OFFICES)

EXECUTIVE SECRETARY / SECRETARY GENERAL

5-year renewable contract | Appointed by Executive Council (2/3 majority) | Attends ExCo as non-voting COO

HQ Secretariat Department	Head Title
Finance & Administration	Head of Finance & Administration
Programs & Technical Services	Head of Programs & Technical Services
Marketing, Supply Chain & ESG	Head of Marketing, Supply Chain & ESG
Legal, Compliance & ICGLR	Head of Legal and Compliance
Communications & Data	Communications and Data Officer

Zonal Role	No.	Reporting Line
Zonal Coordinator	1 per zone (6 total)	Executive Secretary
Zonal Finance Officer	1 per zone (Phase 2+)	Zonal Coordinator / Head of Finance
Zonal Membership & Compliance Officer	1 per zone (Phase 2+)	Zonal Coordinator / Head of Programs
Field Officers	Min. 2 per zone (3 in Year 2+)	Zonal Membership & Compliance Officer

Rule 52 — Key Job Descriptions

52.1 Executive Secretary / Secretary General

Item	Description
Purpose	Chief professional officer; implements Executive Council strategy; manages all staff; financial and governance compliance
Qualifications	Minimum Bachelor's degree in business, law, finance, geology, or related field; minimum seven (7) years senior management experience; knowledge of cooperative law and Tanzania mining sector essential
Appointment	Competitive selection; 2/3 Executive Council majority; President concurrence; contract governed by Employment and Labour Relations Act, Cap. 366
Term	5-year contract, renewable; maximum 10 consecutive years in post
Key Responsibilities	Implement Executive Council resolutions; prepare annual budgets and financial reports; manage national and zonal staff; maintain Association registers; manage procurement up to approved thresholds; oversee TCDC annual filing; execute contracts jointly with President above TZS 5,000,000 (Tanzania Shillings Five Million Only)

52.2 Head of Finance & Administration

Item	Description
Qualifications	CPA (T) or ACCA qualification; minimum five (5) years finance experience; cooperative or NGO finance experience preferred
Key Responsibilities	Maintain accounts and ledgers; manage levy collection and cross-verification with TMAA; serve as non-voting Secretary of the FMC; prepare annual accounts for audit; manage payroll; process hardship waiver applications; prepare fee review reports; manage TCDC statutory filings

52.3 Head of Programs & Technical Services

Item	Description
Qualifications	Degree in geology, mining engineering, or related field; minimum 5 years in ASM support or mining extension services
Key Responsibilities	Coordinate the Formalization Programme; develop mineral-specific training curricula in Swahili and English; manage GSMT and TMAA data-sharing agreements; coordinate environmental compliance monitoring with Field Officers

52.4 Head of Marketing, Supply Chain & ESG

Item	Description
Qualifications	Degree in business, commodity trading, or marketing; minimum 5 years experience in mineral trading, supply chain, or commodity marketing
Key Responsibilities	Negotiate and manage buyer agreements (minimum 5 within 12 months of Commencement); manage aggregation centres through TASCMA Commercial Services Limited; administer the Responsible Sourcing Mark; pursue ESG certification; coordinate ICGLR chain-of-custody documentation

52.5 Head of Legal & Compliance

Item	Description
Qualifications	LLB degree; Advocates of the High Court of Tanzania; minimum three (3) years experience in cooperative, mining, or commercial law

Item	Description
Key Responsibilities	Provide legal advice; manage disciplinary procedure administration; maintain ICGLR compliance register; liaise with Mining Commission, TCDC, BRELA, TRA, PCCB, FIU; draft and review all Association contracts; maintain Contracts Register; support Elections Committee; maintain the TASCMA Responsible Sourcing Mark trademark registration

52.6 Zonal Coordinator

Item	Description
Qualifications	Diploma or degree in any relevant field; minimum 3 years experience in community development, cooperative management, or mining extension; Swahili fluency essential
Key Responsibilities	Manage the Zonal Office; oversee member services, formalization support, and levy collection; supervise Zonal Finance Officer, Zonal Membership Officer, and Field Officers; convene the Zonal General Assembly; coordinate with Zonal Mining Commission officials; submit monthly reports to the Executive Secretary

52.7 Field Officer

Item	Description
Qualifications	Certificate or diploma in mining, geology, environment, agriculture, or social work; minimum one (1) year relevant field experience; ability to ride a motorcycle; Swahili fluency essential
Key Responsibilities	Conduct site visits to member mines (minimum two (2) free visits per member per year); assist Provisional Members with formalization steps; distribute PPE and environmental guidance materials; collect quarterly production data; report environmental incidents

